



Nevada Recreation & Park Society Program Excellence Awards Rules

Deadline: Application must be received no later than March 2, 2012

Mail or email application to:
Incline Village Recreation Center NRPS Awards Committee
980 Incline Way - Incline Village, NV 89451
Attention: Pandora Bahlman
Email: NRPS@live.com

PURPOSE

To recognize excellence and outstanding agencies and individuals that publicize, develop and manage programs, parks and facilities.

SPONSOR

The Nevada Recreation and Park Society

CATEGORIES

The Program Excellence Awards will be given in the following subject categories:

Children	Health/Fitness	New Recreational Concept
Teen	Outdoor	Co-Partnership
Senior	Sports	Special Event
Staff Development	Inclusive	

PROGRAM OF THE YEAR – awarded to the highest scoring program from all submittals in all categories.

JUDGING

Each program will be judged by a select group of professionals using a point system. Awards will be considered for each category and division indicated on the application form. Judges reserve the right to relocate an entry to a more appropriate category without notifying the nominee (agency or individual).

ELIGIBILITY

- ◆ Any program or event implemented within the last five (5) years. The age of the program will be determined by first event/implementation date of program (not category). If a program is older than five (5) years, it will be disqualified regardless of category change or co-partnership.
- ◆ Programs cannot be submitted for more than two (2) consecutive award years.
- ◆ Agencies or individuals do not need to be NRPS members to be eligible to submit.
- ◆ If program is categorized as a Co-Partnership, you must list partnering agency.

AWARDS

Awards will be given in all winning categories as recommended by the judges. Plaques will be awarded to the Agency responsible for the program. Certificates will be presented to staff responsible for the program. Additional plaques may be ordered following the award presentation if desired.

*Recipients will receive their award at the **2012 NRPS STATE CONFERENCE AWARDS DINNER.****

**All agencies/individuals submitting entries will be notified in writing prior to the State Conference as to whether or not they have won an award.*

STIPULATIONS

- ◆ An entry fee of \$65.00 must accompany all entry submittals. If entries are submitted for more than one category, a separate entry fee and application are required for each. The entry fee is non-refundable and shall be in the form of check or cashier's check and must be included with entry. If payment does not accompany entry, the entry will be disqualified.
- ◆ Checks shall be made out to the Nevada Recreation and Park Society. Entry submittals will be retained for historical archives.
- ◆ All rules must be compliant with the rules and applications must be complete or the entry will be disqualified.

GENERAL FORMAT

Competitors may submit only one (1) entry per category, but may enter more than one (1) category. Each entry must be typed and submitted on the official entry form (or a copy of the form) and accompanied by the proper entry fee. Please include a digital copy via email to nrps@live.com of all items listed below, including the application and text narrative.

All entries must conform to the following terms:

- 1. DIGITAL PHOTOS** - a maximum of ten color digital photos showing the activities and features of the program which best represent the character of the submittal. Competitors are encouraged to submit action photos with people actually participating in the program, which highlight the activity(s). The awards committee will retain all photos for historical purposes. Photos must be in Power Point format on a disc.
- 2. TEXT** - A description of the program shall be submitted along with the digital photos on same disc. The text document shall be typed and limited to two pages, and shall give the following details:
 - ◆ Describe your event. Include motivation planning and preparation and actual even. Unique and innovative features.
 - ◆ Objectives. Clearly state your objective, include funding accountability and how outcomes were measured and evaluated.
 - ◆ Incorporation of the Benefits of Parks and Recreation, examples of collaboration and partnerships, utilization of volunteers.
 - ◆ Public Relations. Describe all media used to promote the event, image projection.
 - ◆ Measures of Success. Anticipated vs. actual attendance, customer satisfaction (letters, phone calls, etc.)
 - ◆ Cost effectiveness.
 - ◆ State why you feel your program is excellent.

See next page for application.





Nevada Recreation & Park Society Program Excellence Awards Application

Nomination for the 2012 Program Excellence Awards

1. Program Title:	
2. Category Assigned:	
3. Nominated by:	
Telephone:	
4. Name of Agency/Organization:	
Address:	
Telephone:	
5. Name of Director/ Superintendent/Manager to Notify Regarding Award:	
6. Staff Responsible for Program:	

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